

## LAW INTERN, REMOVAL DEFENSE PROGRAMS

**REPORTS TO:** Staff Attorney or Supervising Attorney, Removal Defense Programs

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**POSITION DESCRIPTION:** Law interns for the Removal Defense Programs support PIRC's representation of clients facing deportation before immigration courts and the Board of Immigration Appeals (BIA).

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### JOB PURPOSE AND ACTIVITIES:

- Supports representation of non-citizen adults facing deportation and detained at the Moshannon Valley Processing Center (MVPC), Clinton County Correctional Facility, or non-detained and residing in Pennsylvania. Cases include a wide scope of removal defense before immigration courts, the BIA, and the Third Circuit Court of Appeals. Cases selected under both a particular vulnerabilities model and a universal representation model.
  - Assists with legal intakes and screenings of prospective clients for representation.
  - Conducts research on legal issues relating to sufficiency of charges of removability, asylum eligibility, etc. Conducts relevant research on country conditions.
  - Drafts Motions and/or Pre-Hearing Briefs in partnership with PIRC attorneys.
  - Observes non-representational legal orientation services under the Legal Orientation Program to detained adults seeking to self-represent. Provides pro se assistance as appropriate with supervision.
  - Regional travel required for detention visits on occasion; remote-hybrid schedule permitted.
  - Performs in accordance with PIRC's Core Values of integrity, adaptability, innovation, empowerment, collaboration and diversity.
  - Abides by all policies and procedures established by PIRC.
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### QUALIFICATIONS AND EXPERIENCE:

- Enrollment in an accredited law school and in good academic standing.
  - Excellent research, writing, and oral advocacy skills.
  - Effective communication and interpersonal skills. Ability to communicate with people of different racial, ethnic, cultural, and socioeconomic backgrounds.
  - Ethic of serving clients with compassion.
  - Sense of personal initiative and ability to work independently with appropriate guidance and supervision.
  - Ability to balance competing priorities and communicate as priorities shift. Ability to meet deadlines.
  - Must be flexible and adaptable.
  - Commitment to PIRC's mission, immigration advocacy, and legal services.
  - Fluency (reading/writing/speaking) in Spanish and/or other language strongly preferred.
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### OTHER:

- Reasonable accommodations may be made to enable individuals with disabilities to perform the job purpose and activities outlined above.
- Must successfully pass NCIC, FBI, and State Criminal and Child Abuse Clearance background checks.